

largest givers

What the report shows: The total amount of allocated gifts broken down by the individual givers who requested the gift allocations. These will be shown in order of magnitude within a specified time period.

Date from/Date to: This report automatically shows the gifts allocated within the last year, although you can review from 1st January 2007. When inputting the date manually (without using the calendar), click view report twice.

Date from: 03/12/2008
 Date to: 03/12/2009
 Number of rows: 10
 Show extra columns: Giver, Total
 Project: General funds, Building Fund

Number of rows: The report automatically shows the 10 largest givers, although this can be changed to any number you wish.

Date from: 03/12/2008
 Date to: 03/12/2009
 Number of rows: 10
 Show extra columns: Giver, Total
 Project: General funds, Building Fund

Show extra columns: The report will automatically show the following:
Giver, Total (total allocated gifts for a given period - includes all types).

- (Select All)
- Giver
- Total
- Giver No.
- Postcode

You can also choose to see the following:

Giver No. (The Giver's unique reference), **Postcode** (the giver's Postcode).

Date from: 03/12/2008
 Date to: 03/12/2009
 Number of rows: 10
 Show extra columns: Giver, Total
 Project: General funds, Building Fund

Project(s): You can also choose to see the largest givers for each project you may have set up. The report will automatically show the total gift allocations to all the projects; however you can un-tick the projects you do not wish to see.

- (Select All)
- General funds
- Building Fund

Report example:

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Date from: 03/12/2008

Date to: 03/12/2009

Project(s) General funds; Building Fund

Giver	Total
Ronald McDonald	£2,025.00
Theresa Green	£160.00
Peter Jones	£130.00
Joan Brown	£130.00
Jane Smith	£20.00
	£2,465.00